## **Civil Matters:**

**Civil Pretrials/Case Management:** Court will continue using Zoom for all Civil Pretrials/Case Management Hearings. Court will send Zoom Instructions with the Hearing Notice. Any person unable to use Zoom must provide the Court a valid phone number prior to the hearing date in writing by fax (440) 232-2510 or email at info@bedfordmuni.org.

**Civil/Small Claims Trials and Oral Hearings:** Attendance is mandatory by the Parties and Attorneys if represented. You may be asked to sign in with the bailiff and asked to wait outside the courtroom to be called for your trial/hearing.

**Eviction Hearings:** Attendance is mandatory by the Parties and Attorneys if represented. You may be asked to sign in with the bailiff and asked to wait outside the courtroom to be called for your hearing.

**Bailiff Service:** Bailiff Service resumed effective May 11, 2020.

**Garnishment Hearings:** Attendance is mandatory by the Parties and Attorneys if represented. You may be asked to sign in with the bailiff and asked to wait outside the courtroom to be called for your hearing.

**Motions and Filings:** The Court will accept all filings by facsimile 440-232-2510, mail or the drop-box located in the entrance lobby of the Municipal Building. The appropriate fees must accompany the filing if by mail or drop-box. Filings are not complete unless accompanied by payment of costs, if required. If filing by fax, contact the Clerk's office at 440-232-3420 to coordinate payment of necessary costs to complete the filing.

**Limited Driving Privileges:** Attendance is mandatory by the Petitioner. You may be asked to sign in with the bailiff and asked to wait outside the courtroom to be called for your hearing.